

Membership Subscription Form 2010/11

Committed to supporting you in your assessment career

If you are serious about assessment practice then membership of the CIEA is for you.

If you are working in a place of learning with a group of students, marking externally set assignments for an awarding body, or assessing skills in the workplace, then membership of the CIEA can help you to keep your assessment skills and knowledge at the forefront of change.

As the leading professional body for assessment practice, the CIEA can help you keep pace with changing assessment reform, by keeping your knowledge and skills in good practice up-to-date.

We can support you through these challenging times by:

- Capturing and sharing good assessment practice
- Providing accredited training opportunities for assessment roles identified through educational reform, such as Lead and Domain Assessor training to support the Diploma and the Lead Assessor role, throughout all key stages
- Working with awarding bodies and higher educational institutions to provide accredited and recognised qualifications up to Masters level to develop your knowledge and understanding of good assessment practice
- Accrediting individual competence through membership grades up to Chartered Educational Assessor status, the peak of professional assessment practice
- Providing you with unlimited access to structured CPD opportunities and a wide range of assessment-related tools, resources and information.

To improve the status of the assessment profession

As well as offering structured membership grades (including Member and Fellow status) we are working hard to improve your status through a number of high profile initiatives including:

- Chartered Educational Assessor (CEA) status – We are professionalising evidence-based good assessment practice recognised by government's objective for access to a CEA for all schools by 2020, and in the short term a Lead Assessor for every school
- Our new MA programme with Middlesex University in work-based learning will help support you if you work in a training or education role with an employer.



To raise the profile of assessment, so it is recognised as a vital skill in its own right

We are working with the DCSF, National Strategies, QCDA, TDA and GTCE to develop teachers' understanding and capability in good assessment practice, rollout effective education reform programmes and make improvements in assessment practice sustainable to raise standards of achievement among learners.

By developing and accrediting competence in assessment, as well as working alongside education reform partners, we are becoming the representative voice of professional assessment practice.

Our voice is gaining authority in educational contexts through our research in assessment with

higher educational institution partners (as part of our MA programme) and we represent the professional views over 10,000 educational assessors in the UK and overseas.

Our voice will allow us to raise the profile of assessment by giving assessors a voice in the wider field of educational reform through developing campaigns with our stakeholders which include the awarding bodies, QCDA, GTCE, Ofsted, Ofqual, TDA and DCSF.

We hope that you will join or renew your existing membership so that we can offer you support, enhance career progression and increase the profile of educational assessment.

Membership subscription information can be found below.

Annual Membership Fees for 2010/11

Individual Membership grades

Membership Grade	Fee	Direct Debit Fee
Fellow	£80	£76
Member	£55	£52.25
Associate	£45	£42.75
Student (NQT)	£15	£14.25
Student (PGCE)	FREE	N/A
Affiliate	£25	£23.75

School and College Membership

Membership Categories	Annual Membership Fee
1-199 learners	£120
200-499	£240
500-999	£360
1000-1999	£480
2000+	£600

If you wish to join or renew your membership simply complete the attached application form and return, along with payment, in the enclosed pre-paid envelope.

Payment methods:

- Direct Debit
- Cheque
- Invoice
- Credit/Debit Card
- BACS

If you wish to pay your membership subscription via Direct Debit you will automatically receive an annual 5% discount.

Tax Relief Information

Membership subscriptions have been approved for Income Tax relief under Section 344 of the Income Tax (Earnings and Pensions) Act 2003. This applies to UK members who are in employment. Members must pay the full subscription fee to the CIEA and claim relief from HM Revenue and Customs. Full details can be found on the Membership fees page on the CIEA website.

Paying by cheque

If you wish to pay for membership via cheque then please be advised that this can take longer than Direct Debit and Credit Card. If however you still wish to pay for your membership by cheque then please make cheques payable to the 'Chartered Institute of Educational Assessors'.

Chartered Institute of Educational Assessors
PO Box 170, Ashford, TN24 0ZX www.ciea.org.uk

Please indicate which grade of membership you are applying for by ticking the corresponding box

- Student Affiliate Associate
 Member Fellow School/College Member

Amount to pay £ _____

Please see payment grid located on the inside left page for current membership rates

CIEA Membership Number (if already known)

Payment Type

- Direct Debit (complete the form overleaf)
 Credit or Debit Card (complete the form below)
 Cheque make payable to: 'The Chartered Institute of Educational Assessors'
 BACS (use the details in the BACS section below)
 Invoice _____
 (enter the name of the person/organisation to be invoiced above)

BACS details

Account name Chartered Institute of Educational Assessors

Account Number

Bank name HSBC

Sort Code

Bank address 79 Piccadilly, London W1V 0EU

Credit or Debit Card details

Name _____

Address of cardholder _____

Postcode _____

Country _____

Card type Visa MasterCard Maestro Delta American Express

Card Number

Issue Number (Maestro Only)

Start Date (dd/mm/yy) Expiry Date (dd/mm/yy)

Signature _____

Date _____

For Accounts Use Only	Processed Date:
Nominal Code:	Amount:
Bank Statement Checked By:	Authorisation Code:

Cancelling a Direct Debit

You can cancel a direct debit at any time by writing to your Bank or Building Society and sending a copy of the letter to the Institute. Your letter should contain the following information:

1. Your name and your membership number
2. The name(s) of the account holder(s)
3. Account number and sort code

Returning your completed form

Once you have completed the payment form please send it to us using the enclosed prepaid envelope or post to us at the following freepost address:

CIEA Membership Department
 Freepost RRUR-YXLX-EYXC
 Chartered Institute of Educational Assessors
 PO Box 170
 Ashford
 TN24 0ZX

